

# Commercial/Industrial Assessment Appeal Form

## Knox County Board of Review

Docket No. \_\_\_\_\_  
(office use only)

Property Index No. \_\_\_\_\_

Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(if different than property address)

Attorney(Name & Address): \_\_\_\_\_

### Current Assessed Value under appeal:

_____	_____	_____
Lot	Improvement	Total

This appeal is based on (check one)  Equity(equal treatment)  Market Value  Appraisal

If this appeal is based on Equity, you must complete a "comparables grid" provided with this appeal. If this appeal is based on Market Value, show a recent sale, current appraisal or 3 comparable properties (similar to the subject) that have recently sold. All comparable property characteristic information is available at the North and South Townships Assessor's Office at 240 E. Simmons St, Galesburg, the City of Galesburg Township Assessors Office at 121 W. Tompkins St., Galesburg, or the County Assessor's Office at 121 S. Prairie St., Galesburg

### Appellants request of Assessed Value: (note: must be completed)

_____	_____	_____
Lot	Improvement	Total

_____	_____	_____
Signature of Owner	Date	Phone

*If other than owner, only owner's attorney or legal power may file on owners behalf.*

MUST BE MARKED  OWNER  ATTORNEY  LEGAL POWER (Documentation must be attached)

Contact Date of Township Assessor: \_\_\_\_\_

Township Assessor's Signature: \_\_\_\_\_

Any questions, you may contact the County Assessor's Office at 309/345/3845 or the City of Galesburg Assessor's Office at 309/342/1106 or the North Townships Assessor's Office at 309/345/3631 or the South Townships Assessor's Office at 309/345/3664.

Board of Review  
Commercial/Industrial Comparison Grid

If subject is an income producing property - income statement MUST BE attached.

	Subject	Comparable #1	Comparable #2	Comparable #3
1	Permanent Index Number			
2	Street Address			
3	Proximity to Subject			
4	Type of Business			
5	Total Land Square Footage			
6	**Structure Type/Style/Number of Stories			
7	Exterior Constuction			
8	Year Built			
9	Number Bathroom Fixtures			
10	Total Area SQ FT			
11	Foundation*(see below) & SQ FT			
12	Air Conditioning ( Y or N)			
13	Misc. SQ FT of ea.(outbuildings)			
14	Quality Grade			
15	Condition			
16	Date of Sale			
17	Sale Price			
18	Sale Price Per SQ FT (sale price divided by line 10)			
19	Land Lot Assessment			
20	Building Assessment			
21	Total Assessment			
22	Building Assesment Per SQ FT (line 20 divided by line 10)			

\* C=crawl; S=slab; B/F= finished basement B/U= unfinished basement

Comments: